



Awards Selection

Meeting Minutes | October 6, 2021 @ 4:00 PM

AGENDA

1. Membership Changes
 - Lisa Robinson resigned from the TxIDTF
 - Cindy is replacing Lisa on the TxIDTF and the Awards Sub. Welcome Cindy!
 - Dottie is replacing Lisa as Chairperson
 - Cecil has retired and is no longer serving on the TxIDTF
 - Do we need to add more members?
 - Yes – Dottie will ask for volunteers at the TxIDTF meeting
 - Replace Cecil with another DRE perspective (e.g. Carlos Champion)
2. Overview of Award Levels & Recognition
 - Honorable Mention
 - Receives Paper Certificate
 - Included in Press Release
 - Difference Maker
 - Receives Plaque
 - Included in Press Release
 - Recognition letters sent to direct supervisor and city mayor
 - Safety Champion
 - Featured in Spotlight Video shown at Forum
 - Receives Glass Award
 - Included in Press Release
 - Recognition letters sent to direct supervisor and city mayor
3. Award Nomination Discussions
 - Identify recipients for each award level
 - Safety Champion
 - David Elizalde
 - Difference Maker
 - Michael Williams
 - Montgomery County PCT4 DWI Unit
 - Honorable Mention
 - Ruben Lozano

- Discuss blind voting process for TxIDTF virtual meeting
 - Dottie will bring the above nominations forward to the TxIDTF and seek approval to move forward with the 1 Safety Champion, 2 Difference Makers, and 1 Honorable Mention instead of holding a blind vote

4. Future Efforts

- How to encourage more nominations? What will each subcommittee member do to promote the awards?
 - Reach out to TSSs earlier
 - Email DREs
 - Police Chief network
- Establish FY 2023 deadline?
 - September 30, 2022
- Any changes to eligibility or nomination form?
 - Current Nomination Form Questions:
 1. Year of work to be Considered
 2. Describe the nominee's activities in the year. Explain how their activities reflect going "above and beyond" normal work responsibilities?
 3. Approximately how many people has the nominee's work impacted and or reached in the year? (i.e., the number of DWI arrests, number of presentations or trainings given, number of community outreach events participated in, etc.). Feel free to describe where, when, and how these are achieved.
 - Remove parentheses from question
 4. How has the nominee's work impacted impaired driving in Texas? How is their work making a difference?
 5. Indicate any impaired driving-related: (1) Positions Held/Organizations Served On and/or (2) Service Awards Received
- Anything else?
 - Should we allow self-nominations? Discuss via email.

Action Items

1. TxIDTF Admin:
 - Orders awards by Nov 30
 - Sends notifications by Nov 30
 - Drafts press release & congratulatory letters by Nov 30
 - Films Spotlight Video by Dec 15
 - Mail awards to recipients by Dec 30
 - Coordinate with award recipients to receive pictures/video footage to include in Forum "presentation of awards" by Jan 30
 - Film "presentation of awards" / develop EMCEE script by Feb 15
2. Subcommittee:
 - Dottie to provide update to TxIDTF at Oct. 14 meeting

- Review eligibility and nomination form questions to identify if modifications are needed; if so, please discuss via email with subcommittee.

Subcommittee Members in Attendance:

- Kevin Harris, College Station PD
- Dottie McDonald, Smart Start
- Cindy Leonard, National Safety Council
- Christine Adams & Emmy Shields (TxIDTF Admin)