



Education Subcommittee

Meeting Minutes | November 16, 2021 @ 11:00am

AGENDA

1. Membership Changes
 - Welcome: Allison (TxDOT), Jackie (MADD), and Sarah (Travis County UDPP)!
2. Overview of Reference Book Update Process
 - TxDOT Programs:
 - Review Highway Safety Plan for alcohol and drug prevention programs with youth focus. Identify whether the program is school-based.
 - Evidence-Based Programs:
 - Reviewing Agencies: Identify programs with alcohol and drug use outcomes. Verify if programs are active and school-based. New programs have dwindled, which is expected since the book is comprehensive at this point with approximately 50 programs. There are two new programs to be added this year. Below is the list of reviewing agencies we search through:
 1. Blueprints
 2. California-Evidence Based Clearinghouse for Child Welfare
 3. National Institute on Drug Abuse
 4. Office of Juvenile Justice and Delinquency Prevention
 5. Texas Education Agency - Evidence Based Programs for Alcohol Awareness
 6. U.S. Department of Education - Office of Safe and Drug-Free Schools
 - If any members know of additional reviewing agencies, please email Emmy.
 - Program Write-ups:
 - Once programs are identified, descriptions are developed including ages, grade range, cost, evaluations, and outcomes. The descriptions are sent to the education specialist who provides the TEKS update.
 - Integration into Existing Book:
 - Next, the book is sent to TTI's communications department to add additional programs and revise existing programs. Once the revisions are complete, the book is sent to the Education Subcommittee for approval.

3. Proposed Edits by Subcommittee (if any):
 - Instead of using checks and X marks, leave the X boxes blank and only use check marks. This design will make it easier to read.
 - Make sure to update new TEKS approved by TEA (not yet adopted)
 - Electronic versions – hyperlink programs in table of contents/quick guide to page.
 - Possibly expand Quick Guides and place them in the front of the book.
4. Fall TxIDTF Meeting Follow-Up Items:
 - Upcoming NHTSA Assessment:
 - How do we measure the impact of the Reference Book?
 - Clicks on TxIDTF website.
 - Track distribution efforts / pass out postcards with web address. Update Emmy and Christine via email with updates.
 - Emmy to ask overall TF to track distribution.
 - Allison suggested data driven locations for distribution, specifically where it is needed. Offered to provide additional data.
 - Moving paperless: books are heavy, and expensive.
 - Electronic versions are posted on website, both condensed and full version of books. Documents highlighted on landing page.
5. Future Activities
 - Community-based reference book:
 - The subcommittee decided that it is best to overhaul the existing book, highlighting programs that can be delivered in the community or in after-school programs.
 - Components: Check existing programs to see if they can be delivered in a community or after-school program.
 - Have a guide or snapshot at beginning of book.
 - Add column to quick guide.
 - Pop-up that let's people know to look for the community-based programs.
 - Add definitions to the front of the book: student, teacher, community, mentor, etc.
6. The next meeting will be held in the spring. The updated Reference Book will be finalized in the summer.

ACTION ITEMS

1. Subcommittee Members:
 - Track presentations and distribution of reference book. Send Emmy / Christine updates via email.
 - Allison to provide data on areas with the greatest need for alcohol and drug prevention.
2. TxIDTF Admin:
 - Suggestions from today's meeting will be incorporated into Reference Book

- Track Google Analytics on TxIDTF website

Subcommittee Members in Attendance: All

- Amy Moser, Education Service Center Region 6
- Nina Saint, SafeWay Driving Systems
- Allison Rounsavall, Texas Department of Transportation
- Dannell Thomas, Education Service Center Region 6
- Lisa Minjares-Kyle, Texas A&M Transportation Institute
- Mark Busbee, Texas Municipal Police Association FRIDAY/ADAPT
- Jackie Ipina, Mothers Against Drunk Driving
- Sarah Martinez, Travis County Underage Drinking Prevention Program